

IQAC**MINUTES OF THE MEETING**

Date- 01.07.2022

Schedule Time: 1:30 pm

Venue- Principal Office

Duration of the Meeting: 50 mins

Chaired By: Dr. Namesh Kumar (principal)

The meeting of IQAC for the academic session 2022-23 was held on July 01, 2022 at 1.30 PM. Principal, Dr Namesh Kumar opened the meeting with welcoming and introducing the new members. IQAC Coordinator, Dr. Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting.

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	Registration	Discussion was held in the meeting regarding finalizing and issuing the notice regarding registration dates for the upcoming session	Registration committee was framed and notice for registration (B.Ed. & M. Ed.) circulated
2	Feedback from Stakeholders and Action taken Report	Discussion was held in the meeting was held regarding updating the formats for Feedback	Concerned Faculty members were informed to reassess and update the feedback forms
3	Plan regarding co-curricular activities	Discussion was held in the meeting was held regarding planning and executing Co curricular activities for the upcoming session.	The CCA committee prepared the schedule for different activities.

Meeting Attended By:

Dr.. Anju Sharma

Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika


Incharge


Principal
Principal
CT College of Edu
Jalandhar

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IQAC

MINUTES OF THE MEETING

Date- 14.09.2022

Schedule Time: 11:30 am

Venue- Principal Office

Duration of the Meeting: 30 mins

Chaired By: Dr. Namesh Kumar (principal)

The meeting of IQAC was held on September 14, 2022 at 11.30 AM. Principal, Dr Namesh Kumar opened the meeting with welcoming the members. IQAC Coordinator, Ms Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	CR Investiture Ceremony	Discussion was held in the meeting regarding election of CRs of B. Ed. & M.Ed for the session 2022-23	Concerned Faculty members conducted CR election in classrooms.
2	Syllabus Coverage Report	Discussion was held in the meeting regarding the syllabus coverage before the Unit test and submission of the syllabus coverage report	All the faculty members submitted SCR as per given instructions
3	Attendance Register	Discussion was held in the meeting regarding maintenance of attendance registers and updating the essential details for the upcoming internal audit.	All the faculty members prepared the attendance registers as per requirement

Meeting Attended By:

Dr.. Anju Sharma

Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika

Ms Kiran


In charge


Principal
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MINUTES OF THE MEETING

Date- 13.10.2022

Schedule Time: 2:00 pm

Venue- Principal Office

Duration of the Meeting: 40 mins

Chaired By: Dr. Namesh Kumar (principal)

The meeting of IQAC was held on October 13, 2022 at 2.00 pm.

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	Examination Audit	Discussion was held in the meeting regarding the preparation of upcoming internal audit of examination department	Result analysis was done by the examination committee and instructions regarding audit were followed.
2	PTM	Discussion was held in the meeting regarding planning of the Parent Teacher Meet for the cordial relationship and updating the parents regarding students performance	PTA In charge planned executed Parents Teacher Meet
3	Teaching Learning Material	Discussion was held in the meeting regarding preparation of teaching learning material in the different mediums to meet the requirements of the students	All the subject teachers.

Meeting Attended By:

Dr . Anju Sharma

Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika

Mr Gagandeep Singh


In charge


Principal

Principal
CT College of Educa
Ialandhar



CT College of Education

Greater Kailash, G. T. Road, Maqasudan, Jalandhar - 144008

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ACCREDITED "A" GRADE BY NAAC

Curriculum Development Committee

NOTICE

The meeting of Curriculum Development Committee is going to be held on 7 September, 2022 at 2PM. The agendas for the discussion are-

1. Review of the curriculum for coming session 2022-23.
2. Review of co-curricular activities for coming session 2022-2023.
3. Use of innovative teaching-learning techniques.
4. Planning of activities during internship programme.
5. Planning of composite discussion lesson of B.Ed. students.
6. Planning of visit schedule in teaching practice schools.
7. Organize guidance sessions for synopsis and dissertation work.

CT College Of Education, Jalandhar

Curriculum Development Committee

Minutes of meeting

(7 September, 2022 at 2PM.)

A meeting organized by Curriculum Development Committee was held on 7 September, 2022 at 2PM. to discuss agenda regarding curriculum, co-curricular activities etc.

Member Present- Dr. Namesh Kumar, Ms. Anju Sharma, Ms. Pardeep Kaur, Ms. Rajni Lubana, Ms. Kiran, Ms. Nishi Shukla, Mr. Ramandeep Gautam, Ms. Anita, Ms. Harpreet Kaur.

The committee discussed the following aspects of the proposal-

1. Review of the curriculum for coming session 2022-23.

The college is affiliated to Guru Nanak Dev University, Amritsar. The syllabus is framed by the University and revised from time to time. The academic calendar is provided by the University outlining the important stages in the curriculum transaction for both B.Ed. and M.Ed. Programmes. The curriculum strictly follows NCTE guidelines. The curriculum for both B.Ed. and M.Ed. are transacted through regular classes, seminars, group learning activities, and assignments.

2. Review of co-curricular activities for coming session 2022-2023.

Cultural events and competitions in co-curricular and extra-curricular activities are discussed and planned for coming session.

3. Use of innovative teaching-learning techniques.

For coming session, it is discussed to use innovative techniques and ICT more to transit the curriculum to students of B.Ed. and M.Ed.

4. Planning of activities during internship programme.

Different activities based on syllabus and for the development of skills values in students were planned.

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MINUTES OF THE MEETING

Date- 20.07.2023

Schedule Time: 10:30 am

Venue- Principal Office

Duration of the Meeting: 40 mins

Chaired By: Dr. Namesh Kumar (Principal)

The meeting of IQAC for the academic session 2023-24 was held on July 20, 2023 at 10.30 AM. Principal, Dr Namesh Kumar opened the meeting with welcoming and introducing the new members. IQAC Coordinator, Dr. Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting.

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	Registration	Discussion was held in the meeting regarding finalizing and issuing the notice regarding registration dates for the upcoming session	Registration committee was framed and notice for registration (B.Ed. & M. Ed.) circulated
2	Internship Program	Discussion was held in the meeting regarding Internship program of B.Ed. Sem. III	Teaching Practice committee prepared the schedule for the internship program.
3	Plan regarding co-curricular activities	Discussion was held in the meeting was held regarding planning and executing Co curricular activities for the upcoming session.	The CCA committee prepared the schedule for different activities.

Meeting Attended By:

Dr. Anju Sharma

Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika

In charge


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IQAC

MINUTES OF THE MEETING

Date- 14.09.2023

Schedule Time: 11:30 am

Venue- Principal Office

Duration of the Meeting: 30 mins

Chaired By: Dr. Namesh Kumar (principal)

The meeting of IQAC was held on September, 14, 2022 at 11.30 AM. Principal, Dr Namesh Kumar opened the meeting with welcoming the members. IQAC Coordinator, Ms Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	CR Investiture Ceremony	Discussion was held in the meeting regarding election of CRs of B. Ed. & M.Ed for the session 2022-23	Concerned Faculty members conducted CR election in classrooms.
2	Teaching Learning Material	Discussion was held in the meeting regarding preparation of teaching learning material in the different mediums to meet the requirements of the students	All the subject teachers.
3	Attendance Register	Discussion was held in the meeting regarding maintenance of attendance registers and updating the essential details for the upcoming internal audit.	All the faculty members prepared the attendance registers as per requirement

Meeting Attended By:

Dr. Anju Sharma


Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika

Ms Kiran


In charge


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MINUTES OF THE MEETING

Date- 23.11.2023

Schedule Time: 11:30 am

Venue- Principal Office

Duration of the Meeting: 50 mins

Chaired By: Dr. Namesh Kumar (Principal)

The meeting of IQAC was held on November 23, 2023 at 11.30 AM. Principal, Dr Namesh Kumar opened the meeting with welcoming the members. IQAC Coordinator, Dr. Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting.

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	Registration	Discussion was held in the meeting regarding finalizing and issuing the notice regarding registration dates for the upcoming session	Registration committee was framed and notice for registration (M. Ed. & B.Ed.) circulated
2	"Feedback from Stakeholders and Action taken Report	Discussion was held in the meeting was held regarding updating the formats for Feedback	Concerned Faculty members were informed to reassess and update the feedback forms
3	Attendance Register	Discussion was held in the meeting regarding maintenance of attendance registers and updating the essential details for the upcoming internal audit.	All the faculty members prepared the attendance registers as per requirement

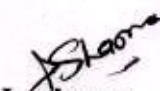
Meeting Attended By:


Dr. Anju Sharma

Ms Pardeep Kaur

Ms Rajni Lubana

Dr. Geetika


In charge


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MINUTES OF THE MEETING

Date- 22.01.2024

Schedule Time: 1:30 pm

Venue- Principal Office

Duration of the Meeting: 30 mins

Chaired By: Dr. Namesh Kumar (Principal)

The meeting of IQAC was held on Jan. 22, 2024 at 1.30 PM. Principal, Dr Namesh Kumar opened the meeting with welcoming the members. IQAC Coordinator, Dr. Anju Sharma briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	CR Investiture Ceremony	Discussion was held in the meeting regarding election of CRs of B. Ed. & M.Ed. for the session 2023-24	Concerned Faculty members conducted CR election in classrooms.
2	Workshop on Writing Research Paper	Discussion was held in the meeting regarding organizes workshop on writing research paper for the M.Ed. students.	Concerned faculty members conducted workshop on writing research paper
3	Teaching Learning Material	Discussion was held in the meeting regarding preparation of teaching learning material in the different mediums to meet the requirements of the students	All the subject teachers.

Meeting Attended By:

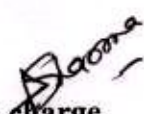
Dr. Anju Sharma


Ms. Pardeep Kaur

Ms. Rajni Lubana

Dr. Geetika

Ms. Kiran


In charge


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MINUTES OF THE MEETING

Date- 13.03.2024

Schedule Time: 1:00 pm

Venue- Principal Office

Duration of the Meeting: 40 mins

Chaired By: Dr. Anju Sharma (Principal)

The meeting of IQAC was held on March 13, 2024 at 1.00 pm.

Initiatives proposed by IQAC:

S.No.	Agenda	Discussion	Action
1	Examination Audit	Discussion was held in the meeting regarding the preparation of upcoming internal audit of examination department	Result analysis was done by the examination committee and instructions regarding audit were followed.
2	Syllabus Coverage Report	Discussion was held in the meeting regarding the syllabus coverage before the Unit test and submission of the syllabus coverage report	All the faculty members submitted SCR as per given instructions
3	Synopsis Presentation	Discussion was held in the meeting regarding synopsis presentation of M.Ed. Sem. II	Concerned faculty members conducted synopsis presentation of M.Ed. Sem. II

Meeting Attended By:

Dr. Geetika

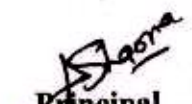
Ms. Pardeep Kaur

Ms. Rajni Lubana

Ms. Kiran

Mr. Gagandeep Singh


In charge


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